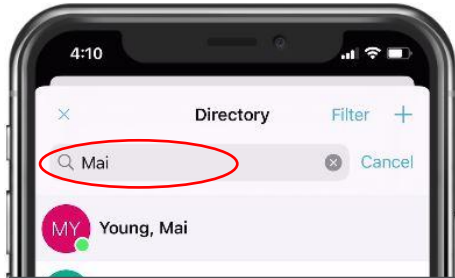


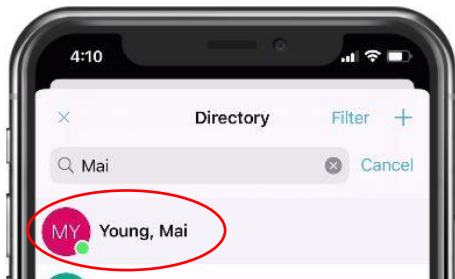
Adding a Favorite

Favorites allows you to create a shorter list of your most frequently contacted. To add a favorite:

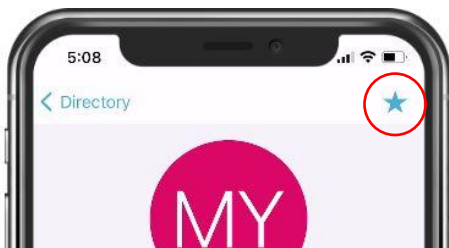
1. Within **Directory**, search for the contact.



2. Click on the **contact** to open the contact's details.



3. Click the **star** icon in the top right corner.



4. To view and contact a Favorite, scroll to the **My Favorites** in the Directory tab.

